

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the Grand Haven Community Development District's Board of Supervisors was held on **Thursday, December 17, 2015** in the **Grand Haven Room, Grand Haven Village Center, 2001 Waterside Parkway, Palm Coast, Florida 32137** at **10:00 a.m.**

Present at the meeting were:

Dr. Stephen Davidson	Chair
Peter Chiodo	Vice Chair
Marie Gaeta	Assistant Secretary
Tom Lawrence	Assistant Secretary
Ray Smith	Assistant Secretary

Also present were:

Craig Wrathell	District Manager
Howard McGaffney	Wrathell, Hunt and Associates, LLC
Scott Clark	District Counsel
Jim Sullivan	District Engineer
Barry Kloptosky	Field Operations Manager
Robert Ross	Vesta/AMG
Ashley Higgins	Grand Haven CDD Office
Rob Carlton	Resident
Rich Iuliucci	Resident
Morgan Evans	Resident
Joe Mulhall	Resident
Ron Merlo	Resident
Jim Gallo	Resident
Tom Byrne	Resident

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. McGaffney called the meeting to order at 10:03 a.m., and noted, for the record, that all Supervisors were present, in person.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

THIRD ORDER OF BUSINESS

**PUBLIC COMMENTS (3-Minute Rule;
Non-Agenda Items)**

Mr. Rich Iuliucci, a resident, discussed the partitions at the Petanque court; landscape ties restrict the area where players can throw balls. Photographs of “normal” courts were provided. The only time a court should have restricted areas, such as where the red lines are, is during a competition; however, Grand Haven does not have competitions at its Petanque courts so an open field would be better. In response to Supervisor Lawrence’s question, Mr. Kloptosky confirmed that it would not be difficult to remove the landscape ties and expressed concern that, if the ties were removed, one group might occupy the entire court and another group would not be able to play, which was why the courts were separated. Mr. Iuliucci stated that the court would be large enough for more than one group to play, simultaneously. Supervisor Lawrence supported removal of all landscape ties and allowing Mr. Iuliucci to “work it out” so that more than one group can play at a time. The Board directed Mr. Kloptosky to remove the landscape ties from the Petanque court.

Mr. Morgan Evans, a resident, expressed concern about the midge fly treatment and that the oxygen level does not go to the bottom of the pond so the shellcracker fish would not be effective. Midge flies are an issue on his street and he felt that aerators should be installed in that pond. Supervisor Gaeta pointed out that it usually takes one year for the shellcracker fish to mature and for the system to become effective in controlling midge flies; she has witnessed improvement and urged Mr. Evans to be patient with the process. Mr. Evans reiterated his opinion that aerators were necessary to alleviate the midge fly issue.

▪ **Amenity Manager**

****This item, previously Item 5.B., was presented out of order.****

Mr. Ross reported that “Project Share” was very successful. About 200 people attended the Tree Lighting Ceremony.

▪ **Update: EMV Compliance**

****This item, previously Item 5.B.i., was presented out of order.****

Mr. Ross indicated that the new credit card readers were not received; he contacted the vendor but did not know when they would arrive.

Supervisor Gaeta recalled the vendor’s assurance that there would be no issues; however, the vendor was not an authorized installer of the new system. The vendor took steps to become

licensed and registered. She advised that, if the current vendor does not complete the installation, it might be necessary for AMG to hire another vendor.

FOURTH ORDER OF BUSINESS

CONSENT AGENDA ITEMS

A. APPROVAL OF MINUTES

i. November 19, 2015 Regular Meeting

Mr. McGaffney presented the November 19, 2015 Regular Meeting Minutes for the Board’s consideration. Revisions to the minutes were previously submitted to Management.

On MOTION by Supervisor Gaeta and seconded by Supervisor Davidson, with all in favor, the November 19, 2015 Regular Meeting Minutes, as amended, were approved.

B. APPROVAL OF UNAUDITED FINANCIAL STATEMENTS

i. Unaudited Financial Statements as of November 30, 2015

Mr. McGaffney presented the Unaudited Financial Statements as of November 30, 2015.

Supervisor Davidson asked if all of the streetlight LED conversion costs were received. Mr. Kloptosky indicated that 538 lights were installed; the lights in the River Front area were not completed, as they are Florida Power & Light (FPL) lights. Mr. Kloptosky will research who pays the electric bill and maintains those streetlights. Supervisor Gaeta asked what the \$809,318 “Undeposited funds” line item, on Page 1, was related to. Mr. Wrathell believed it might be for a check that was booked on the system before it was deposited at the bank; he will verify.

On MOTION by Supervisor Davidson and seconded by Supervisor Smith, with all in favor, the Unaudited Financial Statements as of November 30, 2015, were approved.

FIFTH ORDER OF BUSINESS

STAFF REPORTS

A. District Engineer

i. Update: Road Resurfacing Plan

Mr. Sullivan recalled questions, at the previous meeting, regarding the costs listed in the Road Resurfacing Prioritization Update. A revised Table 1, with more accurate cost estimates,

was distributed. The estimated costs increased by at least 50% from the original report, with \$491,300 estimated for Fiscal Year 2016. Supervisor Lawrence pointed out that the District built reserves and budgeted sufficiently for road repairs and resurfacing. Mr. Sullivan tried to anticipate all costs related to the project and noted that permitting costs were included in the contingency. Discussion ensued regarding calculating the estimates.

Supervisor Davidson suggested adding the cost to cut roots, install root barriers, where necessary, and other related landscaping costs.

Mr. Sullivan was satisfied with the work completed and progress on the Sailfish Drive project. In response to Supervisor Chiodo's question regarding a homeowner who wanted the District to install a curb gutter on their property, Mr. Kloptosky indicated that the homeowner was unwilling to pay for the gutter; therefore, it was not installed.

Supervisor Gaeta asked about the status of the Creekside parking lot. Mr. Sullivan believed that the permitting issues were resolved and should be provided to Mr. Kloptosky, for execution, in the near future. Once the Development Order (DO) is finalized, the contractor can obtain the building permit and construction can commence.

B. Amenity Manager

This item was discussed following the Third Order of Business.

i. Update: EMV Compliance

This item was discussed following the Third Order of Business.

▪ Unaudited Financial Statements as of November 30, 2015

Discussion of the Unaudited Financial Statements as of November 30, 2015 resumed. Mr. Wrathell confirmed that the \$809,318 "Undeposited funds" line item, on Page 1, was assessment revenue collections from Flagler County. The check was booked as "Undeposited funds", since it was not yet deposited.

C. Field/Operations Manager

▪ Consideration of/Decision on: S.E. Cline Construction, Inc., Change Order 3 for Sailfish Drive

*****This item, previously Item 6.C., was presented out of order.*****

Mr. Kloptosky presented the S.E. Cline Construction, Inc., (Cline) Change Order 3 for \$2,189.22 to relocate existing 6" sewer service from S-3 to existing tie-in. A change order crediting the District was anticipated, as Cline's proposal included costs to replace damaged sidewalk areas; however, there was limited damage. Curbing will be poured and paving should

commence tomorrow; the project should be completed prior to the holiday next week. The project progressed well, despite a few irate residents and questions; he personally met with each resident that contacted the office.

Supervisor Gaeta asked if any sidewalks required replacement. Mr. Kloptosky indicated that one section with contractor-related damage was replaced and those with existing damage were not.

On MOTION by Supervisor Lawrence and seconded by Supervisor Gaeta, with all in favor, S.E. Cline Construction, Inc., Change Order 3 for Sailfish Drive, for \$2,189.22, was approved.

Supervisor Chiodo asked if the curbing, along Waterside Parkway, was included in the Sailfish Drive project. Mr. Kloptosky replied that it will not be billed separately; the costs will come from the Sailfish Drive project anticipated credit for proposed sidewalk work that was not necessary. The curb was repaired during the Sailfish Drive project, as Cline was already onsite.

Mr. Kloptosky was previously informed that the ponds stocked with shellcracker fish were not achieving the benefit of eliminating midge flies because they do not have aeration. Aquatic Systems Inc. (ASI), conducted oxygen tests and did not recommend installing aeration systems, as the ponds have sufficient oxygen to support shellcracker fish. Mr. Kloptosky agreed that there was no need to install aeration now but recommended testing ponds again, in the beginning of the year. The proposed costs to install aeration ranged from \$3,700 to \$8,000, depending on the size of the pond. Oxygen levels will be retested in February or March, 2016. Supervisor Davidson pointed out that the estimates probably do not include the costs to run electric to the ponds. The District will continue monitoring the oxygen levels in the ponds.

Per Supervisor Smith's request, Mr. Kloptosky collected additional data regarding traffic delays at the Main Gate. Little has changed since the initial report; periodic backups continue in the morning. The trial period with a second guard from 8:00 a.m., to 1:00 p.m., for two months was successful but the guards have struggled, since the trial ended. Christmas week is typically the busiest week of the year; therefore, ABM Security Services (ABM) requested approval to have a second guard December 21 through 24, 2015, from 8:00 a.m., to 3:00 p.m.

Supervisor Smith was advised by two contractors that it took 15 minutes to get through the Main Gate and his wife waited 15 minutes to speak to the guard when she was delivering a

list of guests. Mr. Kloptosky had data reflecting recent backups of 40 to 45 minutes. Supervisor Lawrence believed that the Board approved the second guard for the specified hours. Mr. Kloptosky understood that approval was only to have a second guard for a trial period and, although the second guard was budgeted for in the Fiscal Year 2016 budget, the Board did not approve the second guard on a permanent basis.

On MOTION by Supervisor Lawrence and seconded by Supervisor Davidson, with all in favor, authorizing Mr. Kloptosky to add guards during the holiday season, as he and ABM deem appropriate, was approved.

Supervisor Davidson urged Mr. Kloptosky to draft and send an e-blast encouraging residents and guests to use call boxes.

▪ **Discussion: Proposed 2016-2018 Community Information Guide Association Information Changes**

****This item, previously Item 6.B., was presented out of order.****

Ms. Higgins presented the informational changes to the 2016-2018 Community Information Guide (CIG). Supervisor Davidson questioned if all various association members were okay with inclusion of their contact information and terms of office in the CIG. Ms. Higgins replied “apparently, yes”. Supervisor Chiodo pointed out that the CIG will be sent to the printer prior to the community elections rendering it “out-of-date” within a few weeks.

On MOTION by Supervisor Gaeta and seconded by Supervisor Smith, with all in favor, the proposed 2016-2018 Community Information Guide changes, as presented, were approved.

Ms. Higgins reported that advertisement sales went very well. A total of 25 ads were sold, for \$15,520, which covers the entire \$13,825 cost for the CIGs, including layout costs, and resulting in revenue of \$1,695.

Mr. Kloptosky received the first electric bill since the streetlight LED conversion and the savings were substantial.

Mr. Kloptosky stated that several projects will commence in January, 2016, including new countertops and sinks in The Village Center bathrooms, renovation of the bocce ball courts

for \$25,690, not including lights and awnings and the Village Center spa repair project budgeted in Fiscal Year 2015, for \$10,000.

Mr. Kloptosky indicated that The Village Center building is developing severe problems, including water intrusion. A “band-aid” repair was completed, which alleviated the issue for approximately five years. Comprehensive repairs should be considered. The District Engineer recommended the engineering firm Terracon Consultants, Inc. (Terracon). The proposal for a comprehensive evaluation will be presented at the next workshop. Mr. Sullivan confirmed that, as part of the evaluation, Terracon would provide a report with suggested repairs and the estimated cost. Terracon does not complete the repairs.

Supervisor Smith was advised of mold on the Creekside croquet court. Mr. Kloptosky stated that it is algae; the contractor will treat the algae with fungicide and top-dress the area. The Village Center croquet court was recently closed for a few weeks to rejuvenate the surface. The south end is shaded and needs new sod to carry it through to the warm season when it can be better treated. Discussion ensued regarding tree removal to eliminate shade. Supervisor Davidson pointed out that the south end is the only shaded area near the court; if Mr. Kloptosky contemplates eliminating shade trees, he must consider installing other shade sources.

D. District Counsel

Regarding the 9th Green purchase, Mr. Clark reported that the agreement was revised and emailed to the Board. Resolution 2016-2 approves the purchase, form of contract and authorizes Staff and the Chair to proceed with closing the transaction prior to the end of December. The purchase price is \$32,500 and, at the closing, the District will refund the assessments paid for Fiscal Year 2015 and a Notice of Correction will be filed with the Tax Collector to remove the Fiscal Year 2016 taxes from the property. The benefit to closing in 2015 is that the District can then file an exemption request so that the property will not be taxed when the next tax bills are issued by the County. The seller, Mr. Jim Cullis, of Grand Haven Realty, will retain a five-year option on the drainage parcel in Wild Oaks, with the conservation easement, although, Mr. Cullis communicated to Mr. Clark that it probably would not be needed. The agreement incorporates Mr. Clark licensing the CDD to use the Grand Haven signature logo, provided it is not used in conjunction with any real estate business. Mr. Clark found no need for a survey. It is known that the property has a cart path encroachment, which is likely allowed by the covenants but the CDD has the ability to move it, at the District’s expense.

Supervisor Smith believed that, based on its location, the cart path probably cannot be moved. Mr. Clark opined that the easement calls for the golf club to maintain the cart path. Regarding Supervisor Chiodo’s suggestion to obtain a survey after the closing, Mr. Clark indicated that a survey would likely be necessary when the District develops the site. Regarding maintenance of the cart path, Mr. Clark read from the Covenants, “The owner and/or operator of the Golf Country Club property shall maintain such easements in an attractive and businesslike manner and shall promptly repair all damage to such easements to prevent such easements from becoming unsightly or a nuisance to the property.”

On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, Resolution 2016-2, Authorizing Purchase of Real Property From Grand Haven Properties, LLC; Authorizing Execution of Purchase Contract; Authoring Closing Funding; Authorizing Execution of Closing Documents, was adopted.

On November 30, 2015, Mr. Clark reported that he and Mr. Wrathell met with the Flagler County Attorney and staff regarding the traffic light bond and encountered great resistance, including expressions of “hard feelings” that the District even made the request. Mr. Clark speculated that the reaction was because the County has many traffic light bonds, along Colbert Lane, and the District’s request could be a precedent issue for the County. Furthermore, the County might feel that “a deal is a deal”; they allowed the District to build homes, with the traffic light bond as part of the “package”. Since the District built homes, it is not “fair” for the District to “back out” of the original agreement. Mr. Clark stated that part of the County’s consideration was that there was a major real estate recession, which is why the money was not needed, yet. He advised the County of the 2012 Traffic Light Study, which found that a traffic light would not be warranted. The County Attorney’s response was that, once the commercial areas are developed and traffic backs up, Grand Haven residents will demand a traffic light at that location. The County Attorney suggested that the District capped its responsibility, currently, by putting up the bond money, whereas, the responsibilities of many other projects along Colbert Lane are not “capped” and those must pay whatever is necessary. The County Attorney noted that, under current standards, the cost to install a traffic light could reach \$1 million, instead of the costs that were estimated in 1998. Mr. Clark speculated that the unspoken

insinuation was that, if the District wants its money back now, the County might charge the District a proportionate share of the costs, in the future, which would be a lot more money than the bond money currently held by the County. Mr. Clark felt that the County Attorney made it clear that the District must file a lawsuit if it wanted the money back. Additionally, the County Attorney pointed out that he is in-house counsel and Mr. Clark is paid hourly; therefore, it would not be beneficial to anyone. The County Attorney hinted at the potential “poisoning” of relationships between the County and the CDD.

Mr. Wrathell believed that, based on the County Attorney’s tenor, the District’s request was hitting a nerve but, ultimately, the question is whether the District is willing to incur \$50,000 to \$100,000 in legal fees to recover \$100,000. Mr. Wrathell and Mr. Clark concluded that, if the District could obtain a commitment from the County that the bond money already paid by the District satisfies “any and all” requirements and “closes the door” on the County ever being able to seek funding from the District for traffic signals, in the future, it would place the District in a stronger position. Then, if there were traffic issues, the District could stand up to the County and demand that the issues be addressed, since the District already paid its contribution.

Mr. Clark agreed with the concept of obtaining a commitment from the County. The developer’s agreement was not clear on this matter; however, the County Attorney seemed to hold the opinion that, if the County held the money, the District’s responsibility was “done”. Mr. Clark also wanted an understanding from the County that the money is not bound to the South entrance, as it is probably not where the light will be needed, and that the money is to be used within the Grand Haven project where it is needed most.

Discussion ensued regarding the “hostility” exemplified by the County Attorney and staff. Mr. Wrathell and Mr. Clark thought that the reaction was more “bluff and bluster” to Mr. Clark’s compelling case.

The Board directed Mr. Clark to draft documents and attempt to obtain a commitment from the County regarding the District’s responsibility, as discussed.

Mr. Clark indicated that the draft Stormwater Obstructions Rule remains pending. The Board should determine if other items will be included, such as codifying maintenance responsibilities and prohibitions, vegetation trimming, etc., prior to adopting the rule.

****The meeting recessed at 11:38 a.m.****

****The meeting reconvened at 11:54 a.m.****

E. District Manager

i. Upcoming Community Workshop/Regular Meeting Dates

o COMMUNITY WORKSHOP

- January 7, 2016 at 10:00 A.M.**

The next workshop will be held on January 7, 2016 at 10:00 a.m.

o BOARD OF SUPERVISORS MEETING

- January 21, 2015 at 10:00 A.M.**

The next meeting will be held on January 21, 2015 at 10:00 a.m.

SIXTH ORDER OF BUSINESS

BUSINESS ITEMS

- Discussion: Next Door Grand Haven Posting from Betty’s Pro Services, LLC**

*****This item, previously Item 6.E., was presented out of order.*****

Supervisor Davidson introduced Mr. Joe Mulhall, a resident and co-owner of Betty’s Pro Services, LLC (BPS). A solicitation for business was posted on Next Door Grand Haven, which could imply that the BPS was involved with and/or endorsed by the District. Supervisor Davidson suggested modifications to the posting, which would clarify the information.

Mr. Mulhall, acknowledged that the CDD cannot conduct business with a resident-owned company; however, he could arrange for the District to employ his contractors for the same prices that others would pay. The intent of Mr. Mulhall’s services is to guarantee to residents that the workers in the community are licensed and insured.

Mr. McGaffney distributed copies of the revised version.

In response to a question, Mr. Mulhall confirmed that BPS will advertise in The Oak Tree and an article will be published. He stated “If we could cut out half of the contractors in Grand Haven from coming in here, we would have a nice deal...Also, no contractor we use will be there on his own. I will have a representative of our company with them at all times... In other words, when we’re done, there won’t be berries all over the street; everything will be swept up neat, clean and the concrete we take out will be taken to the dump and not thrown in someone’s dumpster or left in bags for the garbage man. We are trying to make it right.”

In response to Supervisor Gaeta’s question, Mr. Mulhall indicated that BPS has three employees, consisting of himself, his wife Betty and the co-owner, Mr. Chip Hunter, also a resident.

The Board had no objections to the revised verbiage. Mr. Mulhall assured the Board that “nothing will come back to you or the HOA”.

A. Update: Business Plan Objectives

i. Strengthen Political Capital [TL]

Supervisor Lawrence distributed and discussed the draft Political Capital Policy, which outlined the proposed actions to achieve political capital with the City of Palm Coast and the Flagler County Sheriff. Supervisor Davidson recommended including Flagler County. Supervisor Lawrence was unsure if the District would have much interaction with Flagler County, going forward, aside from Colbert Lane issues. Supervisor Gaeta felt that it would be beneficial to include Flagler County. Supervisor Smith concurred.

Supervisor Lawrence volunteered to serve as the CDD liaison to interface with the Palm Coast City Manager, as explained under the third bullet point.

On MOTION by Supervisor Davidson and seconded by Supervisor Gaeta, with all in favor, appointment of Supervisor Lawrence as the CDD liaison to interface with local governmental agencies, including the City and County, was approved.

Permitting issues was identified as a priority matter.

B. Discussion: Proposed 2016-2018 Community Information Guide Association Information Changes

This item was presented during Item 5.C.

C. Consideration of/Decision on: S.E. Cline Construction, Inc., Change Order 3 for Sailfish Drive

This item was presented during Item 5.C.

D. Discussion: Signature Tree [RS]

Supervisor Smith presented photographs of an oak tree on the 9th Green site that could serve as Grand Haven’s Signature Tree. Mr. Kloptosky recommended that the District Horticultural Consultant, Ms. Louise Leister, inspect the tree, as he observed cracks in the trunk.

E. Discussion: Next Door Grand Haven Posting from Betty’s Pro Services, LLC

This item was presented prior to Item 6.A.

SEVENTH ORDER OF BUSINESS

OPEN ITEMS

Item A was removed from the list.

Regarding Item C., Five-Year Objectives, Supervisor Gaeta recalled her objections to some of the objectives presented by Supervisors Smith and Chiodo. She felt that the suggestions were actually part of Mr. Kloptosky's job. Supervisor Gaeta asked that Supervisors Smith and Chiodo present their topics again, in a different format, and that they meet with Mr. Kloptosky regarding his job duties.

Supervisor Gaeta will present the objectives and goals related to "Improve Communications" at the next workshop.

Supervisor Smith advised that he and Supervisor Chiodo would not provide redefined goals and objectives now; rather, changes will be addressed the next time their topic is presented, under the current rotation schedule.

EIGHTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

Supervisor Lawrence recalled that Ms. Leister was asked to prepare a plan to remove all Washingtonian palms and replace them with different trees. He asked Mr. Kloptosky to speak to Ms. Leister about that. Mr. Kloptosky stated that he reminded Ms. Leister about it and assumed that it would be included in her plans but it was not.

Supervisor Davidson attended a meeting spawned by a resident regarding alleged GHMA or CDD responsibilities for maintenance and pressure washing of all trees and sidewalks in the community. Attorney Jay Livingston, who specializes in "resident versus HOA confrontation" matters, was present at the meeting. Mr. Livingston's stance was that the residents were the only parties not responsible for maintenance and repair of sidewalks and trees. Supervisor Davidson believed that this matter comes down to property owners trying to avoid spending their money to maintain sidewalks and trees. It was noted that Mr. Livingston suggested that residents could sue the GHMA and CDD Boards, which could be costly and may not yield the property owners' desired outcome, or, residents could exert political pressure on individual GHMA and CDD Board Members to compel Board Members to change their position on the matter.

Supervisor Davidson felt that some of the advice offered by Mr. Livingston was unconscionable, as he encouraged attendees to make Board Members' lives miserable and used the term "torture them" in reference to the Board Members. At the meeting, a suggestion was made that everyone could "chip in" money and Mr. Livingston could begin a preliminary law investigation of the matter.

A meeting of the "inner circle" residents leading this matter is scheduled for this Friday.

In response to Supervisor Lawrence’s question, Supervisor Davidson summarized that the outcome of the meeting was to “get new members on the Boards” so that the current GHMA Counsel could be fired and a law firm willing to support the position of those residents could be hired.

Discussion ensued regarding the financial impact to all property owners if the GHMA and/or CDD were sued over this. All property owners could incur special/increased assessments to pay legal costs and to maintain and repair all community sidewalks and trees, which could cost millions. It was noted that some residents might not understand that “the CDD paying for something” is the same as all residents paying the costs, as the CDD’s revenue comes from resident assessments; assessments could “skyrocket” for everyone.

Mr. Carlton recalled that, as a result of the Tree Symposium, the GHMA Board developed a four-point plan to alleviate some of the problems. In response to Supervisor Lawrence’s comment regarding the height of a sidewalk lift, Mr. Carlton indicated that the GHMA determined that a measurement would not be utilized; residents would be cited purely in terms of maintenance of property and appearance and not a specific level of deflection.

Supervisor Gaeta spoke favorably of the CDD employees and recommended awarding each employee a \$500 bonus. Mr. Wrathell confirmed that bonuses could be paid from the budgeted funds. Supervisor Lawrence was against giving all employees a “set amount”; the bonus amount should be based on Mr. Kloptosky and Mr. Wrathell’s opinions of what each employee deserved. Mr. Kloptosky stated that regular bonuses are contemplated during annual evaluations; this would be a “holiday” bonus. Mr. Wrathell discussed methods for allocating bonuses. Supervisor Smith felt that the Board’s responsibility is to authorize a specified amount for bonuses and for Mr. Kloptosky to allocate those funds at his discretion.

The Board authorized Mr. Kloptosky to allocate year-end bonuses to the six CDD employees, in a total not-to-exceed amount of \$3,000, using his discretion regarding the individual bonus amount for each employee.

NINTH ORDER OF BUSINESS

ADJOURNMENT

There being no further business to discuss, the meeting adjourned.

On MOTION by Supervisor Smith and seconded by Supervisor Davidson, with all in favor, the meeting adjourned at 12:44 p.m.



Secretary/Assistant Secretary



Chair/Vice Chair